

---

## Job Description

### Mental Health Counselor/PROS Program

The Mental Health Counselor's responsibilities can be varied, but generally include the following:

- Provide various PROS Program mental health services with the goal of patient recovery
- Conduct intakes and individual, group, and family therapies
- Develop Individualized Recovery Plans and conduct reviews as needed throughout the duration of treatment
- Provide mental health assessments, counseling, referrals, and intervention services
- Complete and maintain documentation according to federal and state guidelines.
- Part of a team on an interdisciplinary service delivery model
- Participate actively in Supervision and Case Conference
- Attend trainings as required to maintain licensure and certifications, as well as, gaining personal awareness

Educational requirements; Bachelors Social Work or related undergraduate degree; Masters; counseling, social work or related degree.

Preferred; Masters; Counseling, Social Work or related degree. Agency can provide supervision requirements for licensure.

Hours; Monday- Friday; typically, 9-5 unless clients' needs dictate otherwise. **One evening a week required to meet clients scheduling needs may be required.**

Twelve paid holidays; accrued vacation and sick time available after probationary period in first year. Total of 28 days of PTO including holidays in first year.

Job Type: Full-time